**Vespasian Warner Public Library**

**Policy Committee**

**Meeting Minutes**

**December 3, 2019**

Members present: Becky Adams, Janelle Sams Thomas

Others present: Bobbi Perryman, Samantha Rusk

Meeting called to order at 9:19 A.M.

The minutes from the November 5, 2019 were approved as corrected.

The committee reviewed the draft finance policy and will send the policy to the board for approval.

The committee reviewed and revised the memory lab release form and will send the policy to the board for approval.

The committee reviewed and revised the draft memory lab policy and will send the policy to the board for approval.

The meeting adjourned at 9:38 pm.